

TTM MENTOR TRAINING

TRAINING
ASPIRATIONS
FACILITATES
A NEW NZTA
HANDS-ON
PROGRAM



COURSES STARTING 2019-2020



COURSE OVERVIEW

- Gives participants the knowledge and skills to become a TTM mentor
- Provides knowledge of the NZTA requirements of mentors, their responsibilities and the mentor process
- Gives knowledge of adult learning principles and how to apply them to enhance the learning experience for their participants
- Develops skills to be able to correctly determine if a candidate has completed work to the required standard, and if not, direct the appropriate action

ABOUT THE TRAINING

This one-day workshop is the first learning block developed by the NZ Transport Agency as part of their Training and Competency Model.

This training is for the person who mentors/trains people on practical aspects of the TTM role, including the TTM Worker.

You will learn how to teach and mentor people who perform Traffic Management duties on roads or in close proximity to the road.

The training is designed to develop skills on how to facilitate learning, verify that the trainee has met the standard for the activity and to give feedback in a positive training approach.

Participants will acquire skills and knowledge by:

- Carrying out knowledge tests throughout the training
- Learning how to undertake mentoring
- Gaining on-job training hints, tips and techniques
- Practice mentoring with feedback from the trainer



COURSE STRUCTURE

One day 8.30am – 4.30pm
-course delivery in two parts:

- Part One: Interactive workshop (classroom based)
- Part Two: Practical session & Interactive Assessment

COURSE CONTENT (Classroom based)

- About the TTM Mentor role
- Summary of the Training and Competency model
- The mentoring process:
 - Establish the learning outcome
 - Establish best style of mentoring
 - Prepare; Get started
 - Explain, Show, Practice
 - Verify work to standard
 - Wrap up; Complete paperwork
- Practice and assessment

PRACTICAL SESSION & ASSESSMENT

At the Practical Session, participants practice implementing the approaches they have just learnt in the classroom.

The practice is based around setting up a sign and setting out a taper. Everyone is given the chance to practice.

Once you have successfully completed the knowledge-based learning and the practical assessment, you will be a warranted TTM Mentor and you will be qualified to mentor others on the practical aspects of their role.

MATERIALS PROVIDED

- TTM Mentor Workbook
- TTM Worker material

TTM Worker Learning Pack will be the first set of NZTA material provided to TTM Mentors. Other packs will be made available to TTM Mentors to use as they are developed.

TTM Mentors must hold a current L1 STMS qualification

COST

Contact Pauline Mountfort at Training Aspirations to discuss course costs.

REGISTER ON-LINE AT

<http://trainingaspirations.com/training/subjects/ttm-mentortraining>

OR EMAIL US

office@trainingaspirations.com



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