



TTM AUDIT TRAINING

Increasing safety at worksites

TRAINING ASPIRATIONS 2021 LTD

M 021 386 357

E office@trainingaspirations.com

W trainingaspirations.com

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COURSE OVERVIEW

This course aims to:

- ▲ Increase safety for the road users (pedestrians, cyclists and drivers) by identifying shortcomings in temporary traffic management at worksites
- ▲ Clarify the role of the auditor; develop practical skills and knowledge to carry out the duties of a TTM worksite auditor in a constructive and effective manner
- ▲ Equip auditors with the methodology and tools to be confident in this role and with the audit procedures

ABOUT THE TRAINING

Note: Waka Kotahi does not currently have an Audit workshop. This workshop has been developed by Training Aspirations to meet the needs of organisations who are committed to auditing TTM at worksites in order to lift the bar and enhance safety.

Participants will acquire skills and knowledge by:

- ▲ Carrying out practical assessments of TTM at worksites using the Audit Form
- ▲ Identifying the elements of a roadwork site that do not conform to NZTA CoPTTM 4th edition standards
- ▲ Learning strategies for managing the audit when elements are identified as dangerous
- ▲ Learning how to give clear, constructive feedback of the audit results to personnel responsible for the site

COURSE STRUCTURE

One day 8am - 4.00pm - course delivery in two parts:

- ▲ Part One: Interactive workshop (classroom based)
- ▲ Part Two: Practical Site Audits & Interactive Assessment

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COST \$350.00 plus GST

Register on-line at

<http://trainingaspirations.com/training/subjects/ttm-audit-training/>

Or email us

office@trainingaspirations.com

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COURSE CONTENT (Classroom-based)

- ▲ Summary of recent site issues
- ▲ Audit rationale and principles
- ▲ Documents that must be onsite and practically adhered to
- ▲ The audit process
- ▲ Completing the short and full audit forms
- ▲ How to give feedback onsite
- ▲ Powers and delegations
- ▲ Practice in the training room

PRACTICAL SESSION & ASSESSMENT

- ▲ Participants complete two practical onsite audits to help reinforce the learning of the audit process and procedures. Our facilitators assess participant's accuracy in using the audit tools blended with the audit style.
- ▲ On satisfactory completion of the course, participants are issued with their Training Aspirations Auditor Card authorising them to carry out the Auditing Procedure on behalf of their organisation or local council. The card is issued within a fortnight of completing the assessment.

MATERIALS PROVIDED

- ▲ Course workbook
- ▲ Training Aspirations TTM Auditor ID Card

TTM Auditors must be STMS qualified for the level (or category) of road they are auditing. This means they must hold one of the following warrants: L1 STMS, L2/3 STMS (NP or practising), STMS Cat A (NP or practising), STMS Cat B (NP or practising), STMS Cat C (NP or practising).